



Agricultural
Marketing
Service

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TO: Defense Logistics Agency (DLA) Troop Support and Other Interested Parties

FROM: Randle A. Macon, Acting Director 
Processed Products Division
Fruit and Vegetable Programs

SUBJECT: Fee for Agricultural Marketing Service (AMS) and National Marine Fisheries Service (NMFS) Food Team Product Evaluation/Training Seminars and Prime Vendor Quality Audit Support.

Effective October 1, 2011, and until further notice, the AMS and NMFS fee for providing evaluation of food products in support of the DLA Troop Support National Food Audit program will be \$90.00 per hour for each AMS/NMFS evaluator or team member providing the service. In addition, this memorandum defines the charges for current and future audits in support of the DLA Troop Support Worldwide Prime Vendor Quality Audit Program for each AMS/NMFS evaluator or team member. The fees for service are as follows:

- Within the Continental United States (CONUS) a flat rate of \$90.00 X 8 hours (\$720.00 per day) will be charged for each day for domestic audits (audit and travel days) for each evaluator;
- For audits outside the Continental United States (OCONUS) a flat rate of \$90.00 X 8 hours (\$720.00 per day) will be charged for each evaluator for each audit day. Additionally, \$90.00 per hour will be charged for actual travel hours to and from the OCONUS audit for each evaluator; and
- For all non-travel and non-audit days (e.g., sampling days, rest days, etc.) a flat rate of \$90.00 X 8 hours (\$720.00 per day) will be charged CONUS and OCONUS for each evaluator.

In addition, actual travel costs for transportation (air fare, rental car, parking, etc.) and per diem (lodging, meals, and incidental expenses) as well as any authorized miscellaneous expenses will be charged.

AMS, Fruit and Vegetable Programs, Processed Products Division will bill for these services and will transfer collected funds to the appropriate involved AMS or NMFS entity.

The implementation of the food product evaluation fee is in accordance with Title 7, Code of Federal Regulations, Section 52.51, as amended. The fee is necessary for the recovery of costs which includes, but is not limited to, expenses such as:

- Employee salary and benefits;
- Employee audit preparation time;
- Audit-specific training and equipment; and
- Administrative and supervisory time in connection with audits.

The product evaluation fee does not apply to laboratory analyses performed by AMS, NMFS, or providers of such laboratory services. Charges for the analytical services shall be billed separately at the appropriate laboratory rate. A listing of fees for AMS analytical services may be obtained from Science and Technology Programs, Agricultural Marketing Service, U.S. Department of Agriculture, National Science Laboratory, 801 Summit Crossing Place Suite B, Gastonia, North Carolina 28054, Telephone (704) 867-3873, fax (704) 853-2800 or via email: michael.sussman@ams.usda.gov